

# Membership application



I hereby submit an application for the person/organisation/company named below to become a member of the **German Sustainable Building Council – DGNB e.V.** in accordance with the society articles, which I acknowledge.

\*) Mandatory field

**Organisation/company:** \*) \_\_\_\_\_

**Name (contact person):** \*) \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Email:** \*) \_\_\_\_\_

**Website:** \_\_\_\_\_

**Category (cf. membership fee rules):** \*) \_\_\_\_\_

**Additional information on category A/B:** \*)  
A: Employees / B: Turnover: \_\_\_\_\_ in (year) \_\_\_\_\_

**How did you hear about us?**

<input type="checkbox"/> Press	<input type="checkbox"/> Event: _____
<input type="checkbox"/> DGNB website	<input type="checkbox"/> Recommendation: _____
<input type="checkbox"/> Social media	<input type="checkbox"/> Other: _____

**Place, date:** \_\_\_\_\_

**Signature:** \*) \_\_\_\_\_

Please send your completed application via mail, fax or email to:  
Deutsche Gesellschaft für Nachhaltiges Bauen – DGNB e.V., Tübinger Strasse 43, 70178  
Stuttgart, Germany [mitgliederbetreuung@dgnb.de](mailto:mitgliederbetreuung@dgnb.de), Fax: +49 (0)711 - 72 49711 722322-99

# Consent to the processing of personal data



I hereby agree to DGNB GmbH using my personal data for the following:

- To send me information on the DGNB Navigator, the DGNB Academy and the DGNB System
- To get in touch with me by phone

My personal data may be gathered, processed and stored in an internal database of addresses (in keeping with European data protection law (EU DS-GVO) and the German Federal Data Protection Act (BDSG)).

**Confirmation that the above information has been issued should be sent to me by:**

- mail (letter)
- email

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone number: \_\_\_\_\_

I have the right to request information on any personal data stored on me. I can also ask for it to be corrected, deleted or restricted for processing or transfer.

I can object to the processing of my data by the DGNB at any time, without giving reasons, by fax (+49 (0)711 722322-99), in writing (Deutsche Gesellschaft für Nachhaltiges Bauen – DGNB e.V., Tübinger Straße 43, 70178 Stuttgart, Germany) or by email ([widerspruch@dgnb.de](mailto:widerspruch@dgnb.de)), in whole or in part, without any negative implications for me.

My personal data will not be shared with or passed on to third parties.

My data will be deleted as soon as it is no longer required for the purpose for which it was intended.

I have the right to make a complaint to the following supervisory authority: Landesbeauftragter für Datenschutz des Landes Baden-Württemberg, Königstrasse 10a, 70173 Stuttgart, Germany, Tel. +49 (0)711 - 615541-0, Fax: +49 (0) 711/615541-15, email: [poststelle@lfdi.bwl.de](mailto:poststelle@lfdi.bwl.de).

**First name and surname:** \_\_\_\_\_  
**(please write in capitals)**

**Place/date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

Please send your completed application via mail, fax or email to:  
Deutsche Gesellschaft für Nachhaltiges Bauen – DGNB e.V., Tübinger Strasse 43, 70178 Stuttgart, Germany [mitgliederbetreuung@dgnb.de](mailto:mitgliederbetreuung@dgnb.de), Fax: +49 (0)711 - 72 +49711 722322-99

## Information on applying to become a member



By signing this form, the applicant confirms that they have acknowledged the society's

- a) articles of association
- b) membership fee rules

and that they accept these bindingly without reservation.

By signing this agreement, the applicant undertakes to promote, support and represent to third parties the goals outlined in the society's articles of association and the stated intentions of the society.

The applicant may use the designation 'Member of the German Sustainable Building Council' and the DGNB logo in external communications.

Acting as an 'ordinary member' gives a person or organisation full voting rights regarding elections, resolutions and motions at general meetings. They may also stand as a candidate to act as president and serve on the certification committee.

Other memberships, such as partial membership, supporting membership and group membership do not entitle members to vote, and they may not be elected to the society's committees (exception: advisory boards).

Membership does not entitle a member to use the certificate issued by the society for sustainable buildings in any form.

Information regarding membership categories (e.g. A2 - Consulting and design firms - 6 to 20 employees): if membership depends on the member providing information regarding company turnover or the number of employees at a company, the member must inform the administration office accordingly, otherwise the top-level annual fee will be charged. Information provided by members will be treated in the utmost confidentiality. The fee for the current year is based on supplied numbers for the previous year. Members count as employed if they are the owners or employees of a company or are employed by the company in a technical or commercial capacity. They do not count as employees if they are freelancers, interns, trainees/apprentices or student workers. Turnover refers to net revenues. If it is not possible to clearly designate a member to a certain category, the executive committee will decide on the membership category in accordance with the society's articles of association.

**To simplify administration, members are advised to issue a direct debit authorisation for processing payments. Please refer to the form on page 3.**



**DGNB**

Deutsche Gesellschaft für Nachhaltiges Bauen  
German Sustainable Building Council

## Response form

**Deutsche Gesellschaft für Nachhaltiges  
Bauen – DGNB e.V.  
Tübinger Strasse 43  
70178 Stuttgart, Germany**

## Direct debit authorisation

I hereby authorise the **Deutsche Gesellschaft für Nachhaltiges Bauen – DGNB e.V.** (Creditor ID: **DE60ZZZ00001268813**) to automatically debit my account for member fees via direct debit. I also hereby instruct my bank to honour debits made to my account by the Deutsche Gesellschaft für Nachhaltiges Bauen – DGNB e.V.

Note: I may demand a refund of any fees charged, subject to a time limit of eight weeks beginning on the date of payment. This agreement is subject to the terms and conditions of my bank.

\_\_\_\_\_  
Account holder (company, or name and surname)

\_\_\_\_\_  
Street name/number

\_\_\_\_\_  
Postal code, town/city

\_\_\_\_\_  
DGNB membership number (if known)

\_\_\_\_\_  
Name of bank

\_\_\_\_\_  
BIC (Swift)

\_\_\_\_\_  
IBAN

\_\_\_\_\_  
Date, place and signature

\_\_\_\_\_  
Official stamp (if required)

Important: Please send this original form (please no photocopies) by post to the address shown above.

## Data protection information for our members

We would like to inform you on how we use your data in accordance with Article 13 of General Data Protection Regulations:

### 1. Name and contact details of the organisation responsible for your data:

Deutsche Gesellschaft für Nachhaltiges Bauen – DGNB e.V.  
Tübinger Strasse 43  
70178 Stuttgart, Germany  
Telephone: +49 (0)711 722322-0  
Email: info@dgnb.de

### 2. Contact details of data protection officer supervisor

Tercenum AG  
Datenschutzbeauftragter Herr Lars-Holger Krause  
Eschenallee 32  
14050 Berlin  
datenschutz@dgnb.de

3. **Purposes** for which personal data will be processed: setting up, managing and terminating membership. This includes: processing applications, decisions regarding membership applications, invitations to members' events, invitations to general members' meetings, conducting member surveys, providing access to the locked area of the council website, communication regarding memberships, invoicing.
4. **Legal basis** for processing: Article 6 Sect. 1 Clause b, GDPR
5. **Recipients** or category of recipients of personal data: Deutsche Gesellschaft für Nachhaltiges Bauen – DGNB e.V., or the solicitors thereof, external service providers for order processing purposes.
6. There is no intention to transfer personal data to any **other country or international organisation**.
7. The **duration** for which personal data will be stored, or if this is not possible, the criteria for determining the duration of data storage: data will be stored for the duration of membership, or beyond if there is a commercial or tax-related obligation to retain data.
8. The provision of personal data is not required by law or for contractual reasons. However, providing personal data is required for completion of the membership process. You are not obliged to provide personal information. The implication of not providing personal information is that we will not be able to consider you for membership.
9. **Decisions** are **not** made **automatically**.

**10. You have the right to request information on any data of a personal nature by contacting the person responsible for personal data, and you have the right to ask data to be corrected, deleted or restricted for processing. You have the right to object to data being processed if this meets the requirements of Art. 21 of GDPR.** We also draw attention to your right to have data transferred. This means that you have the right to receive any personal data that you have provided on yourself in a structured, common and machine-readable format, and that you have the right without hindrance on our part to transfer this data to another person responsible for personal data.

**11. You have the right to lodge a complaint with the data protection authority.** The **regulatory authority** for data privacy protection is:

**The state representative for data privacy protection and freedom of information:**

The Baden-Wuerttemberg state representative for data privacy protection and freedom of information:

ADDRESS:

Königstrasse 10a

70173 Stuttgart,

Germany

POSTAL ADDRESS:

Postfach 10 29 32

70025 Stuttgart,

Germany

Tel: +49 (0)711 615541-0

Fax: +49 (0)711 615541-15

Email: [poststelle@fdi.bwl.de](mailto:poststelle@fdi.bwl.de)